

## EMERGENCY SHELTER VOLUNTEER MEETING

Saturday October 26<sup>th</sup>, 2024 from 9:00 am - 4:00 pm

**HORNING'S MILLS COMMUNITY HALL  
14 MILL STREET, MELANCTHON, ON**

### Meeting Agenda

- ✓ Welcome & Intros
- ✓ Weather Outlook
- ✓ Procedure Manual
- ✓ Diversity & Equity
- ✓ Shelter Set-Up
- ✓ Shelter Operations
- ✓ Shelter Tear-Down
- ✓ Facility Tour
- ✓ Risk Assessment
- ✓ Emergency Procedures
- ✓ Notification Procedures
- ✓ Evacuee Registration
- ✓ Evacuee Sign-Out
- ✓ Wrap-Up

Existing and new volunteers should RSVP to [emergency.management@dufferincounty.ca](mailto:emergency.management@dufferincounty.ca) or your local municipal office before October 20th, 2024.