

SCHEDULE "A"
ADMINISTRATIVE SERVICES

DESCRIPTION	FEE OR CHARGE
Freedom of Information Application	As per fees set out in MFIPPA Regulation
GENERAL	
Closed Meeting Investigation (If Investigation proves unfounded, frivolous or vexatious)	On a Cost Recovery Basis
Commissioning Signatures – includes but not limited to vehicle ownership transfers, out of country pension.	\$ 10.00 each
Certification of Photocopied Documents	\$ 20.00 each
Fax	\$ 2.50 per page
Photocopies	\$ 1.00 per page
Labour Costs Per Hour (includes historical searches)	\$ 40.00
Township Flag	\$ 25.00
History Books	\$ 5.00
Township Pins	\$ 2.00
Township Mugs	\$ 10.00
TAXATION	
Tax Certificates	\$ 75.00
NSF - Returned Cheque Fee	\$ 75.00
Change of Ownership	\$ 20.00
Interest on all accounts and charges other than taxes	1.25% Per Month
Duplicate Tax Bill issued to same owner – mailed/emailed	\$ 10.00 mailed out N/C emailed
Statement of Taxes Current to 3 rd Year emailed Current to 3 rd Year printed More than 3 years history where available	N/C \$ 5.00 \$ 10.00
Tax Registration Fees Upon Original Registration Upon Final Registration Additional fees include all disbursements - postage, registration costs and any third party fees.	\$ 200.00 \$ 200.00

**SCHEDULE "B"
LICENSING**

LOTTERIES	
License to conduct Lottery	3% of the Prize Value as per the AGCO

**SCHEDULE "C"
ANIMAL CONTROL**

DESCRIPTION	FEE OR CHARGE
DOG CONTROL	REGISTRATION AND LICENSE INCLUDING TAGS
First Dog – spayed or neutered	\$ 20.00 per year
First Dog – not spayed or neutered	\$ 30.00 per year
Second Dog – spayed or neutered	\$ 40.00 per year
Second Dog – not spayed or neutered	\$ 50.00 per year
Third Dog - spayed or neutered	\$ 60.00 per year
Third Dog - not spayed or neutered	\$ 70.00 per year
Fourth and any additional dog – spayed or neutered	\$100.00 per year
Fourth and any additional dog – not spayed or neutered	\$110.00 per year
Replacement Tags	\$5.00 per occurrence
THIRD PARTY FEES	
Additional Charges may apply that are recoverable from the dog owner as a result of enforcement of the Township's Animal Control By-law. These charges may include but are not limited to impounding fees – boarding, service call, disposal and quarantine fees. These fees are in addition to any fines levied against the owner. See by-law 45-2005	
KENNELS (BREEDING OR BOARDING COMMERCIAL KENNELS AND PERSONAL SHOW DOG KENNELS) – by-law 2013 (74-2013)	
Facility for a maximum of twelve dogs	New Application: \$500.00 Fee does not include Zoning Application if required – See Schedule "F" Annual Renewal: \$100.00
PERSONAL USE KENNEL – HUNTING AND PREDATOR CONTROL	
Facility for a maximum of ten dogs to be used for hunting and predator control only	An exemption is granted for dogs used for predator control provided that the exemption is requested in writing yearly. To be approved by Council \$100.00 annual fee

FAILURE TO REGISTER DOGS: It is the responsibility of the dog owner to register and license each dog in their possession by January 15th of each calendar year. If dog owners fail to register their dogs they are in contravention of the Dog Control By-Law 45-2005 and are subject to set fines.

COLLECTION OF UNPAID DOG TAG FEES: Based on dog tag license records by the Treasurer of the Municipality, all unpaid dog license due in the current year shall be added to the tax roll after May 31st, unless the owner notifies the Township **and** returns the dog tag by May 31st. Partial year refunds are not available.

SCHEDULE "D"

FIRE AND EMERGENCY SERVICES

DESCRIPTION	FEE OR CHARGE
Open Air Burn Permit (required for any open air burn 1 metre or larger, including applicable fire pits (annually))	N/C
Control Burn Fees – Oversized Burn Permit	\$ 25.00 – Administrative Fee Only
False Alarms Fees	Fire – In accordance with the Tariff of Fees for Fire Department Services By-law 38-2014 Police – \$500.00 after the 3 rd call within a 12 month period – By-law 29-99
Call-out to set fires not in compliance with By-Law(s)	Cost Recovery Basis for Firefighters Tanker & Pumper and Rescue Vehicle & Truck
Emergency Services on Roadways, Waterways, Railways and Trails in the Municipality. Owners of motor vehicles which are involved in a motor vehicle accident within the boundary of the Township that requires the Fire Dept. to respond to the scene, will be invoiced firstly to the owner's insurance provider. In the case where there is no insurance, the owner shall be billed directly. If the accident occurred on a County road and all efforts to recoup the costs associated with the accident have failed then the County of Dufferin can be invoiced in accordance with County of Dufferin Policy 03-03-13	Current MTO rate per unit per hour or portion thereof for each unit Cost Recovery on third party billings
Third Party Services (Contractors) at Incidents: ie: Backhoe, excavator, towing, waste removal	Cost Recovery billed direct or billed back at contractors costs
Water Usage Cost Recovery	@ Bulk Water Rate

The Fire Department Specific Response Fees shall be the total of:

**Current MTO* rate per unit per hour or portion thereof for each unit

*The MTO rate per unit per hour is set by the Ministry of Transportation. This rate is adjusted periodically in accordance with the consumer price index.

**Such fees shall be charged and calculated on the basis of each Fire Department vehicle attending, resources consumed in attendance to the property incident. The time shall be measured from the time of departure of each unit from the Fire Department's facilities to the time the unit is cleared for the next call out.

SCHEDULE "E"
PUBLIC WORKS

DESCRIPTION	FEE OR CHARGE
Entrance Permit	Damage Deposit \$750.00 Application Fee \$250.00 (includes inspections)
Road Occupancy Permit	Application Fee \$750.00
Road Crossing Permits	Damage Deposit \$750.00 Application Fee \$250.00 (includes inspections)
Wide Load Permits For Transporting wide loads along the Township Road Allowances	Damage Deposit \$1,000.00 Application fee of \$125.00
Industrial Wind Tower Entrance Permit	\$5,500.00 plus damage deposit of \$55,000.00 for road, \$135,000 for road with box culvert and \$220,000.00 for road with bridge. Issuance of an Entrance Permit shall be permitted only with Council approval.
Excess Load / Half Load Exemption Permit	\$30.00
Water Service Shutoff / Reconnection	\$ 75.00 each
Tile Drainage Inspection Fee	\$ 150.00

SCHEDULE "F"

PLANNING AND DEVELOPMENT

Deposits – Planning Act Applications requiring a deposit

All deposits must be paid at the time of submitting an application. Administration fees to be deducted immediately. The balance of deposits are required for legal costs, planning consultant fees, postage, registration of documents and any other disbursement as may be required.

DESCRIPTION	FEE	DEPOSIT
Subdivision Draft Plan Application	\$3,000	\$20,000
Administration Charge per Subdivision Lot / Condominium Unit	\$350	Not applicable
Subdivision Agreement	\$2,000	\$10,000
Condominium Draft Plan Application	\$3,000	\$20,000
Condominium Agreement	\$2,000	\$10,000
Extension of Draft Approval	\$2,000	\$5,000
Development Agreement	\$2,000	\$10,000
Official Plan Amendment	\$3,000	\$10,000
Zoning Bylaw Amendment (Major)	\$2,000	\$5,000
Zoning Bylaw Amendment (Minor)	\$750	\$1,000
Holding Zone Removal	\$2,000	\$3,000
Temporary Use Bylaw	\$1,000	\$1,000
Site Plan Application – Residential Uses	\$2,000	\$3,000
Site Plan Application – Commercial, Industrial and Institutional Uses	\$3,000	\$10,000
Site Plan Agreement Amendment Application	\$1,000	\$3,000
Consent Application	\$1,000	\$1,000
Parkland Dedication for consent applications	\$500	Not applicable
All other Planning Act Applications	\$1,000	\$1,000
Municipal Compliance Letters / Property Information Report – Site Specific	\$75	Not applicable
Revised Application requiring recirculation	50% of current fee	50% of current deposit
Development Charges – A list of the municipal services for which the municipal wide Development charges are imposed and the amount of the charge by development are set out in by-law 43-2019		
Part Lot Control – Application	\$800	\$1500
Part Lot Control – Deeming By-law	\$500	

Copy of (Comprehensive) Zoning By-Law	\$85	
Change of Use Permit	\$200	
SITE ALTERATON (FILL PLACEMENT)		
Fill greater than 400 m3 but less than 2,000 m3 (Permit requirement may be waived as per Site Alteration By-law – Delegated Authority)	\$500	\$2000
Extension of permit for fill 400 m3 or less Deposit remains with the Township until extended period has lapsed and all work completed.	Not Applicable	\$150
Fill greater than 2,000 m3 Damage deposit includes mud tracking and dust control measures	\$2000	\$5000/ha of area + \$5000 damage deposit
Preparation of Site Alteration Agreement		
Medium Scale (250 – 2,000 cubic metres)	\$1000	
Large Scale – (over 2,000 cubic metres)	\$2500	
Amendment to Site Alteration Agreement		
Medium Scale	\$500	
Large Scale	\$1,000	
<i>Any other costs incurred in excess of the fees listed above will be charged at a full cost recovery basis.</i>		

SCHEDULE "G"

RECREATION

Schedule G – Recreation will take effect for bookings that occur after May 1, 2021

DESCRIPTION	FEE OR CHARGE
Soccer Field Rental	\$ 10.00/hr
Pavilion Rental	\$ 15.00/ 1hr \$ 50.00/ ½ day \$ 100.00/ day
HALL / MEETING ROOM RENTALS	
Hall Rental – Functions (includes Kitchen, Bar and Pavillion)	\$ 340.00
Hall Rental – Room Rate (room only)	\$ 250.00
Hall Rental – Meeting Rate (5 hour maximum)	\$ 50.00/hr
Extra Day Set-Up / Take-Down	\$ 75.00/day
Security Deposit – refundable after inspection	\$ 100.00
Insurance for Facility Users	Please contact the office for pricing
Tables / Chairs	Included in rental
Non-Profit Youth Groups	\$ 60.00/day
Certified Community Kitchen	\$ 20.00/hr to a maximum of \$100.00 per day
Rental of Council Chambers	\$ 50.00/ ½ day \$ 100.00/ day

For facility uses (hall rentals or outdoor spaces) that play music, Socan and Resound fees may apply. These are dependent upon the type of event and the capacity of the facility but can range from \$22-50 plus applicable taxes. Details are available when booking the facility. This is a third-party fee that is remitted directly to Entandem.